



**Medicare Set-Aside Allocation Letter of Engagement**

**Required Documentation.**

Please forward the below documentation to [intake@precisionlienresolution.com](mailto:intake@precisionlienresolution.com) or upload to our secure server by *clicking here*.

1. Enclosed Precision Resolution New Case Intake Form.
2. Records/reports from your client’s treating physician(s) for the past two (2) years of treatment or from the date of accident (whichever is shorter);
3. IME Reports for the past three (3) years or from the date of the accident (whichever is shorter);
4. Print out of payment history for medical benefits for the past 3 years, if it is readily available;
5. A copy of the Bill of Particulars (or other particularized pleading as to the negligence and injuries sustained); and
6. A list of current accident-related prescription medications (including dosage and frequency).

**Fees.**

<b>Medicare Set-Aside Fee Schedule</b>			
<b>Service</b>	<b>Production Time</b>	<b>Fee</b>	<b>Fees Due</b>
Medicare Set-Aside Allocation	*10 Business Days	\$2,800	Upon Completion of Allocation

\* 10 business days from receipt of all above referenced documentation. Expedited production time of 5 business days available for additional \$1,200.00 fee.

**Unless otherwise indicated on the enclosed intake form, no services other than the MSA allocation will be provided. Additional services requested relating to lien reporting and/or resolution will be subject to separate fees and/or retainer agreements.**

Should you have any questions, please feel free to contact us.

Precision Resolution looks forward to assisting your firm and your client with this matter.

Very truly yours,

John J. Riccardi, Esq., MSCC, ChSNC®  
 Senior MSA Allocation Analyst  
 Precision Resolution, LLC  
 1090 Union Road, Suite 230  
 Buffalo, NY 14224  
 (T) 888-961-LIEN  
 (F) 716-712-0400

Do you have questions about this form? Call 888-961-LIEN & we will walk you through our intake & engagement processes.

# New Service Request Form

So that Precision Resolution may begin processing your file immediately, please submit this completed form, along with any additional authorization forms to: [intake@precisionlienresolution.com](mailto:intake@precisionlienresolution.com)

**Service Request** Please select only the services that you wish Precision Resolution to engage in.

Date of Request: \_\_\_\_\_ Conference Call Requested after Submission?  Yes  No

<input type="radio"/> Medicare Conditional Payment (Parts A/B)	Medicare # _____ Entitlement Date _____	Has the case been reported? <input type="radio"/> Yes <input type="radio"/> No
<input type="radio"/> Medicare Advantage Plan (Part C)	Insurance Co. Name _____ Group/ID # _____	Has the case been reported? <input type="radio"/> Yes <input type="radio"/> No
<input type="radio"/> Medicare Supplement Plan (Part D)	Insurance Co. Name _____ Group/ID # _____	Has the case been reported? <input type="radio"/> Yes <input type="radio"/> No
<input type="radio"/> Medicaid/Public Assistance	State(s) _____ County(ies) _____	Has the case been reported? <input type="radio"/> Yes <input type="radio"/> No
<input type="radio"/> ERISA, Private Health Plan, FEHBA or Other Lien Type	Insurance Co. Name _____ Group/ID # _____ If Employer-based plan, specify employer name _____ Please provide Plan Document or Summary Plan Description, if available.	Has the case been reported? <input type="radio"/> Yes <input type="radio"/> No
<input type="radio"/> TRICARE or Veteran's Administration	Treatment Facilities _____ Sponsor SSN _____	Has the case been reported? <input type="radio"/> Yes <input type="radio"/> No
<input type="radio"/> Liability Medicare Set-Aside Allocation	<input type="radio"/> Workers' Comp Medicare Set-Aside Allocation	<input type="radio"/> Medicare Set-Aside Submission to CMS
		<input type="radio"/> Medicare Set-Aside Opinion Letter

**Other Benefits** If service not selected above, but benefits received, please indicate below.

<b>Medicare Part A/B</b>	<b>Medicare Part C (Advantage Plan)</b>	<b>Medicaid/Public Assistance</b>	<b>Social Security Disability Insurance</b>	<b>Supplemental Security Income</b>
Medicare # _____	Insurance Co. _____	State _____	Award Date _____	Award Date _____
Entitlement Date _____	Group # _____	County _____	Application Date _____	Application Date _____
<b>Other/Private:</b> _____		ID # _____	Monthly Benefit \$ _____	Monthly Benefit \$ _____

**Claimant Information**

Name \_\_\_\_\_  Female  Male

SSN \_\_\_\_\_ DOB \_\_\_\_\_

Address \_\_\_\_\_

City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_

Has claimant lived in another state since date of injury?  Yes\*  No

\*If yes, list state(s) \_\_\_\_\_

Name of Authorized Rep. or Administrator of Affairs \_\_\_\_\_

If the claimant is deceased or party has POA, please forward certificate of death, and letters of administration, or executed POA. If the plaintiff is a minor, please forward birth certificate or parental affidavit.

**Attorney Information**

Name \_\_\_\_\_

Attorney Email \_\_\_\_\_

Phone \_\_\_\_\_ Fax \_\_\_\_\_

Firm \_\_\_\_\_

Address \_\_\_\_\_

City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_

Paralegal/Associate Contact \_\_\_\_\_

Paralegal/Associate Email \_\_\_\_\_

**Case Information**  Motor Vehicle  Nursing Home Negligence  Medical Malpractice  Slip & Fall  Product Liability  Exposure  Other \_\_\_\_\_

Date of Injury \_\_\_\_\_ Date of Death (if applicable) \_\_\_\_\_ Still Treating?  Yes  No Date of Last Treatment \_\_\_\_\_

Specific Nature of Accepted Injuries | Please submit complaint, BOP or narrative summary

Pre-Existing Conditions | Please submit supporting medical records

**Brief Accident Description** | If plaintiff treated at hospital, please list facility names and dates, or submit records with this form.

**Has the case settled?**  YES Date \_\_\_\_\_ Gross Settlement \$ \_\_\_\_\_ Attorney Fee \$ \_\_\_\_\_ Case Expense \$ \_\_\_\_\_ Claimant Net \$ \_\_\_\_\_

NO Mediation/Arbitration Date \_\_\_\_\_ Anticipated Settlement \$ \_\_\_\_\_ Anticipated Settlement Date \_\_\_\_\_

<b>Liability</b>	<b>SUM/UIIM</b>	<b>No Fault</b> <input type="radio"/> Yes <input type="radio"/> No	<b>APIP</b> <input type="radio"/> Yes <input type="radio"/> No
Carrier Name _____	Carrier Name _____	NF Denied? <input type="radio"/> Yes <input type="radio"/> No	APIP Denied? <input type="radio"/> Yes <input type="radio"/> No
Policy Limit \$ _____	Policy Limit \$ _____	NF Exhausted? <input type="radio"/> Yes <input type="radio"/> No	APIP Exhausted? <input type="radio"/> Yes <input type="radio"/> No
Policy # _____	Policy # _____	Carrier Name _____	Carrier Name _____
		Policy Limit \$ _____	Policy Limit \$ _____
		Policy Remaining \$ _____	Policy Remaining \$ _____

**Will there be more than one settlement for this date of injury?**  Yes  No

Comments

\_\_\_\_\_